

**NOTE: REGARDING HTC OR SECTION 1602 CARRYOVER APPLICATIONS:**

As part of your Carryover application package, an updated Multifamily Rental Housing Common Application (RFP/HTC 1) must be submitted to Minnesota Housing in both printed and electronic form. An electronic version of “baseline” information is available to you if you would like to have it e-mailed to you. This information stems from your application for 2011 tax credits or Section 1602 funds current as of the selection/reservation of your credits or award of 1602 funds. If one is not otherwise available to you, this information can provide a starting point from which you can begin preparing your carryover application. To obtain this baseline information, please send a request for “baseline file - 2011 Carryovers” to [tax.mhfa.app@state.mn.us](mailto:tax.mhfa.app@state.mn.us). Be sure to include your project name and Minnesota Housing project number (HTC # for credits/M# for 1602 funds) as they appeared on the development’s Reservation Agreement (credits) or 1602 selection letter previously issued to you. If you prefer to call in your request, please call Tamara Wilson at 651-296-4451.

A printed and fully signed/executed application form must be submitted with your application package. All of the items changed from your tax credit reservation application or application for Section 1602 funds to your carryover application must be highlighted and initialed. The updated carryover application must be signed by at least one General Partner involved in the project and the Nonprofit General Partner, if applicable. An electronic version of this updated carryover application must be submitted to Minnesota Housing by e-mail at the same time you submit your printed carryover application package. This electronic application form must be e-mailed to [mhfa.app@state.mn.us](mailto:mhfa.app@state.mn.us).